

مديرية التربية و التعليم شمال غزة
مدرسة الفالوجا الثانوية



My Small Book

Vocabulary

Core Book

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Word	English Meaning	Arabic Meaning
<i>Optional</i>	not compulsory	اختياري
<i>Like-minded</i>	with similar attitudes	نفس العقلية أو التفكير
<i>Participate</i>	take part	يشارك
<i>Field</i>	area of interest	مجال
<i>On show</i>	able to be seen	معروض
<i>Set</i>	a complete group	مجموعة
<i>Routines</i>	everyday things we do regularly	روتين / نظام يومي

<i>Confident</i>	sure	واثق / متأكد
<i>Factor</i>	a part of the reason	سبب من الاسباب / عامل
<i>Potential</i>	possibilities for the future	شيء محتمل مستقبل / طاقة كامنة
<i>Creative</i>	good at making artistic things	مبدع
<i>Stuck</i>	unable to move	عالق / غير قادر على الحركة
<i>Excuse</i>	Untrue reason	مبرر
<i>Stepping</i>	take steps forward	يخطو
<i>Comfort zone</i>	area where you feel relax	منطقة راحة

Page 5 :Ex. 1, 2

*** Find words or phrases in the notice that have these meanings.**

- 1 - not compulsory = optional
- 2 - with similar attitudes = like-minded
- 3 - take part (in) = participate
- 4 - area of interest = field
- 5 - able to be seen = on show

***Use the words and phrases in Part 1 to complete the sentences below.**

- 1 - There are lots of good paintings on show at the museum this week.
يوجد العديد من الرسومات الجيدة المعروضة في المتحف هذا الاسبوع
- 2 - I don't know much about biology. It's not really my field.
لا اعرف الكثير عن علم الاحياء انها ليست مجالي حقيقة.
- 3 - This part of the form is optional. You don't have to fill it in.
هذا الجزء من النموذج اختياري انت غير مضطر لتعبئته.
- 4 - Luckily, I live in a shared house with like-minded people.
لحسن الحظ أنني أعيش في بيت مشترك مع أناس يشبهونني في التفكير.
- 5 - Unfortunately, his English isn't good enough to participate in academic discussion.
لسوء الحظ أن اللغة الانجليزية ليست جيدة بشكل كاف عنده ليشترك في النقاشات الاكاديمية.

*** Replace the underlined parts of the sentences with words or phrases from the text:**

1. I only need one more card to make a complete group. Set
2. We often get bored with the same everyday things we do regularly. Routine
3. I know a lot about the subject, so I'm quite sure that I'll succeed. Confident
4. I'm not sure why she feels tired, but I think stress may be a part of the reason. Factor
5. She isn't a great singer yet, but she has great possibilities for the future. Potential
6. He's very good at making artistic things. Apart from writing poetry and songs, he paints wonderful pictures. Creative
7. With its wheels in the soft ground, the car was completely unable to move. stuck
8. I'm sure he isn't really ill. I think it's just an untrue reason for not working hard. Excuse

*** Match the words in the box with their meanings below:**

participate stuck excuse

1. take part participate
2. unable to move stuck
3. false reasons excuse

*** Complete the sentences with the words in the box:**

excuse factor optional

1. You don't have to do this course. It's optional. أنت غير مجبر لتقديم هذا المساق فهو اختياري
2. It isn't the only reason for his success, but it's certainly one factor. انه ليس السبب الوحيد في نجاحه لكنه بالتأكيد أحد هذه العوامل.
3. I need to think of a good excuse for being late. أحتاج للتفكير بمبرر جيد لتأخيري
4. I'm tired of hearing excuses just tell me the truth. تعبت من سماع الأعذار فقط أخبرني الحقيقة

*** Match words 1-3 with a-c in the box to make fixed phrases. Then use the phrases to complete the sentences:**

- | | |
|---------------|-----------|
| 1. Like | a. course |
| 2. Comfort | b. minded |
| 3. Foundation | c. zone |

1. If you're stuck in a routine, you need to leave your comfort zone
2. He did a a foundation course before starting university.
3. Joining a club is a good way to meet like-minded people.



Unit 2/ under pressure



Word	English Meaning	Arabic Meaning
<i>On the market</i>	available to buy	متاح في الأسواق
<i>Becoming aware of</i>	starting to notice	مدرّك لـ
<i>Exam revision</i>	Studying before an exam	مراجعة للامتحان
<i>the highest priority</i>	are the most important	الأكثر أولوية
<i>Persevere</i>	don't give up.	يثابر
<i>Point</i>	purpose	مغزى
<i>On demand</i>	whenever they want	عند الطلب

<i>Reward</i>	something good	مكافأة
<i>Convinced</i>	sure or certain that something is true	مقتنع
<i>Nowadays</i>	Around the present time	الوقت الحالي
<i>Fees</i>	Money you pay for a service	رسوم
<i>Inevitable</i>	Impossible to avoid	حتمي / لا يمكن تجنبه
<i>Personal</i>	Connected with yourself	شخصي
<i>Disappointed</i>	Sad because of an unexpected result	خاب ظنه
<i>Impatient</i>	Not wanting to wait	غير صبور

Page 15 : ex 3

3 Replace the underlined parts of the sentences below with words or phrases from the text.

1. With all the new products available to buy nowadays, it's very hard to decide which to buy. On the market
2. She's starting to notice the impact of things that she says and does on other people. Becoming aware of
3. Studying before an exam can be very stressful, but it's necessary. When asked to say what they want in the future, most people say health and happiness are the most important. Exam revision Have the highest priority
4. If you're finding a job difficult, it's important that you don't give up. Persevere
5. There's no purpose in trying to open the door. It's locked. Point
6. Young babies expect to be given food whenever they want it. Some parents give

their children something good if they do well in exam. On demand reward

Page 19/ Use the nouns in the box to make other on + noun phrases in the sentences below:

1. arrival

2. duty

3. order

4. business

5. time

6. the way

7. purpose

8. request

order

the way
arrival

purpose
duty

business
time

request

- 1 On _____ at the hotel, please go to the reception desk.
- 2 Police officers only have to wear uniforms when they're on _____.
- 3 The book you need is on _____ and will probably be here next week.
- 4 This isn't a holiday. We're here on _____.
- 5 He hates people being late, so make sure you're on _____.
- 6 He stopped to buy a newspaper on _____ home.
- 7 I don't believe it was an accident. I think he did it on _____.
- 8 We will be pleased to send you more details on _____.

Use the words in Part 1 to complete the sentences below.

1. Don't be so impatient, I'll be finished soon. لا تكن لحوحا سأنتهى حالا
2. We all make mistakes sometimes, so it's inevitable that you will too. جميعنا يرتكب الأخطاء لذلك من المستحيل أن لا تخطئ
3. There are some problems with this idea. I'm not really convinced it will work. يوجد العديد من الأخطاء في هذه الفكرة لست مقتنعا أنها ستنتج
4. He was dissatisfied because he thought he would get better results than he did. لقد خاب ظنه لأنه كان يظن أنه سيحصل على نتائج أفضل مما حصل عليه
5. She didn't go to a private school because her parents couldn't afford the fees. لم تذهب على مدرسة خاصة لأن والديها لا يطيقون الرسوم
6. The form asks for a lot of personal details like age and nationality. النموذج يطلب الكثير من التفاصيل الشخصية مثل العمر و الجنسية
7. Students have more money worries nowadays than they had in the past. يعاني الطلبة من القلق المادي هذه الايام اكثر من الايام الماضية

* Match the words in the box with their meanings below:

impatient persevere convinced

1. Keep trying persevere
2. sure convinced
3. unable to wait impatient

*** Complete the sentences with the words in the box:**

point inevitable

1. There's no **point** buying a new phone if the old one still works.
لا داعي من شراء هاتف جديد طالما ان الجهاز القديم ما زال يعمل.
2. There's nothing we can do to stop it happening; it's **inevitable**.
لا يوجد شيء بإمكاننا ان نوقفه من الحدوث انه امر حتمي.

*** Match words 1-3 with a-c in the box to make fixed phrases. Then use the phrases to complete the sentences:**

1. high priority
2. Making lots of money isn't a very **high priority** for him.

*** Complete the sentences with the prepositions in the box:**

about on on

1. That was no accident. I'm sure he did it **on** purpose. لم يكن الامر صدفة انا متأكد انه فعل ذلك متعمدا
2. There were a lot of products **on** show and I didn't know which one to buy.
يوجد الكثير من المنتجات معروضة و انا لا اعرف أي منها اشترى.
3. There are various things that young people worry **about**.
يوجد أشياء مختلفة يقلق عليها الشباب.

Unit 3

A funny thing happened



Vocabulary	English Meaning	Arabic Meaning
Kept in touch	Stayed in contact.	يبقى على تواصل
Mentioned	Said something about.	يذكر
Patting	Hitting gently.	يضرب بخفة
Error	Mistake.	خطأ
Straight	Immediately.	مباشرة
Colleague	Someone you work with.	زميل

Bald	Without hair.	أصلع
Stranger	Someone you don't know	شخص غريب
Run into	Meet someone by chance	يقابل صدفة
Knowledge	Things that you know	معرفة
Reluctant	Not willing	متردد
The latter	The last one I mentioned	السابق
Come across	Find by chance	يجد شيء صدفة
Turn out	Discover	يتبين
Put someone up	Let him stay	يستضيف شخص
Catch up	Meet and talk about news and events	يتواصل مع شخص

*** Use the words and phrases in activity 3 to complete the sentences below:**

1. While he was away, he kept in touch with his family by email.
بينما كان بعيدا ظل على تواصل مع عائلته عن طريق الايميل.
2. Instead of stopping for a coffee, I went straight home.
بدلا من التوقف من اجل القهوة ذهبت مباشرة إلى البيت.
3. I remember she mentioned the name of a book yesterday, but I can't remember the title.
أذكر أنها ذكرت اسم الكتاب بالأمس لكنني لا استطيع تذكر العنوان
4. He looks older than he is because he's almost completely bald.
يبدو أنه اكبر من سنه لانه تقريبا أصلع .
5. I've no idea who he was. He was just a stranger.
ليس لدي أي فكرة من يكون هو فقط شخص غريب.
6. While I was patting my friend's cat, it bit me.
بينما كنت أداعب قطة صديقي عضتني.
7. I see him every day, but he isn't a friend of mine. He's just a colleague.
اراه كل يوم لكنه ليس صديق هو فقط زميل.
8. It's hard to speak another language without doing a single error.
من الصعب أن تتحدث لغة أخرى بدون أي خطأ.

*** Rewrite the sentences using the phrasal verbs in the box. Change the form of the verb if needed.**

1. I didn't realize who she was at first, but we discovered that we'd been at school together.
I didn't realize who she was at first, but it turned out that we'd been at school together.
2. He was visiting the town for a few days, so I let him stay in my flat.
He was visiting the town for a few days, so I put him up in my flat.
3. We hadn't seen each other for years, so having a meal together was a good chance to talk about news and events.
We hadn't seen each other for years, so having a meal together was a good chance to catch up with each other.

*** Replace the underlined parts of the sentences with words or phrases from the text:**

1. I was surprised to meet him by chance so far away from his home town. Run into
2. She has a lot of things that she knows about this subject because she studied it for years. Knowledge
3. Most people are not willing to answer questions about their age. Reluctant
4. Of the two pieces of advice I've just given, the last one I mentioned is more important. The latter
5. He didn't expect to find his friend's name by chance in the newspaper. Come across

Complete the sentences using the words in the box with either co- or mis- as prefixes :

worker use behave operation pilot lead heard writer

1. She only gets angry when students misbehave in class. يسئ التصرف
2. Please keep phone conversations quiet to avoid disturbing your co-workers. زميل عمل
3. Students sometimes misuse words that look the same as a word in their own language but have a different meaning.
4. Both their names are on the front of the book because they are the co-writers. كاتب مشترك
5. I thought he said he was from Australia, but I think I misheard because he's actually Austrian. يخطئ في السمع
6. Co-operation often gets better results than everyone working alone to solve a problem. التعاون
7. He flew the plane alone, without a co-pilot. طيار مساعد
8. Information in adverts isn't usually untrue, but it can mislead people and give them the wrong idea. يضل

*** Match the words in the box with their meanings below:**

error colleague

1. someone you work with colleague
2. mistake error

*** Complete the sentences with the words in the box:**

straight reluctant

1. I was reluctant to go out because I was very tired. كنت مترددة أن اخرج لأنني كنت متعبة
2. Instead of playing football after school, he went straight home. بدلاً من لعب كرة القدم ذهب مباشرة إلى البيت

*** Match words 1-3 with a-c in the box to make fixed phrases. Then use the phrases to complete the sentences:**

1. unintended meaning

1. It can be funny when people say things with unintended meaning.

*** Complete the sentences with the prepositions in the box:**

with in into

1. I was surprised when I ran into an old friend of mine yesterday.
3. While he was away we kept in touch by email.
5. I caught up with a lot of old friends at the party.



Vocabulary	English Meaning	Arabic Meaning
addicted	you can't stop yourself from doing it	مدمن على
potential	might happen in the future	محتمل
vary	differ in different situations	يتنوع
justified	it is the correct thing to do or believe	مبرر
panic	stop thinking properly because we are frightened	هلع
fear	what you feel when you are afraid	خوف

capable	you have the necessary ability to do it	قادر على
motivated	caused or encouraged	محفز / متشجع
citizens	people who live in a country	مواطنين
trend	movement, fashion or change	توجه / اتجاه
network	system of connections	شبكة
hub	central point	نقطة مركزية
restrictions	Limits	قيود
remote	difficult to get to	بعيد
borders	dividing lines	حدود
shrunk	got smaller	

Activity (3) page 39 / Complete the definitions with words from the texts.

- If you are addicted to something, you can't stop yourself from doing it.
إذا كنت مدمنا على شيء ما فإنك لا تستطيع التوقف عن فعله
- A potential problem isn't a problem yet, but might become one in the future.
المشكلة المحتملة ليست مشكلة حتى الآن لكن احتمال أن تكون مشكلة في المستقبل
- If things vary, they are different in different situations.
إذا الأشياء تنوعت فهي تختلف في مواقف مختلفة
- If an action or idea is justified, it is the correct thing to do or believe.
إذا العمل أو الفكرة مبررة يعتبر الشيء الصحيح أن تعمله أو تؤمن به
- A feeling of panic happens when we stop thinking properly because we are frightened.
الشعور بالهلع يحدث عندما نتوقف عن التفكير بشكل صحيح لأننا خائفين
- Fear is what you feel when you are afraid.
الخوف هو ما تشعر عندما تكون خائف
- If you are capable of doing something, you have the necessary ability to do it.
إذا كنت قادر على عمل شيء ما يكون عندك المقدرة الضرورية لعملها

* Use the words in Activity 2 to complete the sentences below.

- There are restrictions on how many books you can borrow from the library.
يوجد قيود على عدد الكتب التي تستعيرها من المكتبة
- Most companies are motivated by the need to make a profit.
العديد من الشركات متحفزة بالحاجة إلى الربح
- A government's first duty is to protect its citizens.
الدور الأول للحكومة هو أن تحمي المواطنين

4. During our train journey we crossed four international borders.
5. There is a trend towards smaller and smaller telephones.
6. I think there's a problem with the phone network because I can't make any calls.
7. The capital city is a hub for road and rail travel to the rest of the country.
8. He lives in a remote house, far away from the nearest town.

*** Use words in Part 1 to complete the sentences below:**

1. There is no restrictions on the number of times you can enter the competition.
2. I washed the shirt in hot water and now it's shrunk.
3. They live in a remote house, miles from anywhere.
4. I just don't seem to be capable of remembering people's name.
5. She has a large network of friends that she chats to online.

Unit 5

Making Friends



Vocabulary	English Meaning	Arabic Meaning
<i>lasting</i>	continuing for a long time	دائم
<i>acquaintance</i>	someone you know (but not very well)	معارف
<i>initial</i>	First	أولي
<i>inflexible</i>	not wanting to change	متشدد
<i>extremes</i>	opposite ends	حد متطرف
<i>impress</i>	show how good you are	يؤثر بشكل ايجابي

<i>boast</i>	be too proud	يتفاخر
<i>in confidence</i>	secretly	بالسر
<i>the nature of</i>	is really like	طبيعة شيء
<i>claim</i>	Say	يدعي
<i>genuine</i>	Real	حقيقي
<i>regarded as</i>	considered to be	يعتبر
<i>roughly</i>	approximately	تقريبا
<i>via</i>	by going through	من خلال / بواسطة
<i>guarantee</i>	way to be sure	ضمان
<i>in common</i>	that we share	مشارك
<i>happen to</i>	didn't plan or arrange	يحدث بشكل عشوائي

Replace the underlined parts of these sentences with words or phrases from the texts.

Text A

1. It's hard to describe what friendship is really like. *The nature of*
2. Some people say that they are your friends, but aren't really friends at all. *claim*
3. He's just pretending to be friendly. His feelings aren't real. *Genuine*
4. 150 is considered to be the largest number of friends most people can have. *Regarded as*
5. All my friends are approximately the same age. *Roughly*

Text B

- 6 It was a long journey because we had to get to London by going through Paris. *via*
- 7 There is no way to be sure that what he says is true. *Gurantee*
- 8 My brother and I have a lot of ideas and opinions that we share. *In common*
- 9 We didn't plan or arrange to arrive at the same time. *Happened to*

Activity (1) / Page (51) : Use the words and phrases in Part 1 to complete the sentences below.

1. Please remember that what I've told you is in confidence, so don't tell anyone.
2. My initial idea was that he wasn't very nice, but now I know him better.
3. It's not polite to boast about how clever or rich you are.
4. He seems to change between two extremes : Sometimes he can't stop talking, but sometimes he doesn't say anything at all.
5. Tell the interviewers about your exam results. That will impress them.
6. I'm not inflexible If anyone has a better plan, I'll listen to it.
7. She's not a close friend of mine, just an acquaintance .
8. Reading stories to children helps to create a lasting love of literature.

Activity (8) / Page (53): Complete the sentences with the verbs in the box.

(Work hand carry stand come)

1. I didn't want the secret to come out, but now everyone knows.
2. Take one copy for yourself and hand the others on to the next person.
3. It's such a complex problem that only expert mathematicians can work it out.
4. I'm sorry for interrupting. Please carry on.
5. I think the title should be in red to make it stand out from the rest of the text.

Use words in Part 1 to complete the sentences below:

1. My initial idea didn't really work, so I had to think of another one.
2. I didn't count them, but there were roughly 50 people in the room.
3. He always tries to impress people with how much he knows.
4. We don't have tickets for the play, so there's no gurantee that we will get in.

The distance between your dreams and reality is your action.

Keep going, never give up

It's your dream, not theirs. So keep your determination up up

Unit 7

THE WORLD OF WORK



Word	Meaning	المعنى
reveal	shown	يكشف/ يبين
fantasy	unreality	خيال
job security	being sure that you won't lose your job	الأمن الوظيفي
outweigh	is more important than	يفوق/ أكثر أهمية
stage fright	feeling nervous before appearing in public	رهبة المسرح
make a living	earn enough money to survive	يعتاش
charity	non-profit organization	منظمة خيرية
employment	having or getting a job	وظيفة
throughout	from beginning to end of	طوال
worth	giving good value	يستحق
co-ordinated	different parts working together	منسق
controversial	causing a lot of argument	مثير للجدل
neglect	ignore, not pay attention to	يهمل
prospects	possibilities for the future	أفاق
Job prospect	Possibilities of getting a job in the future.	أفاق عمل مستقبلية
Job security	Guarantee that your work will continue.	الامن الوظيفي
Job description	Lists of duties involved in your job.	الوصف الوظيفي
Job application	A letter or a form to try and get a job.	طلب وظيفة
Job satisfaction	Feeling happy about what you do.	الرضى الوظيفي
Job opportunities	Chances to get work.	فرص عمل

Remember

Word + preposition

- | | | | |
|-------------------|---------|-------------------|-----------|
| 1. aware of | مدرک | 2. suitable for | مناسب ل |
| 3. protect from | يحمي من | 4. choose between | يختار بين |
| 5. satisfied with | راض | 6. expert in | خبير في |

Use the words to complete the sentences below.

1. It's good to have an interesting hobby, but don't neglect your studies.
2. Learning is something that should continue throughout your life.
3. He has lots of different ideas about what to do, but no co-ordinated plan.
4. A lot of students and teachers disagreed with the school's controversial decision to have a longer working day.
5. It's not worth spending money on a new computer if the old one still works.
6. The Minister said the prospects for future economic recovery were good.
7. Graduates are more likely than non-graduates to find employment in the future.

Look at the phrases made with the word *job* and use them to replace the underlined parts of the sentences:

1. Your possibility of getting a job in future will be better if you choose technical subjects. Job prospects
2. The problem is that I have no guarantee that my work will continue. Job security
3. He refused to do it because it wasn't part of his list of duties involved in his job. Job description
4. It's important to know how to write a good letter or form to try and get a job. Job application
5. For her, feeling happy about what she does is more important than a high salary. Job satisfaction
6. Because of economic problems, there aren't as many chances to get work. Job opportunities

Look at the example. Then complete the sentences with a word and preposition from the boxes.

1. The careers adviser can make students aware of job opportunities.
2. This job isn't really suitable for older people.
3. They have to wear special clothes to protect them from injury.
4. You may have to choose between job satisfaction and a high salary.
5. He isn't satisfied with his present job so he wants to apply for another.
6. The school brought in an expert in careers advice.

Unit *8*// In business



Use the words in Part 1 to complete the sentences below.

1. After months of trying to find a solution, they finally made a breakthrough.
2. A good transport system is needed to distribute products around the country.
3. He made a lot of mistakes because of his lack of experience.
4. Several humanitarian organisations have sent medical supplies to the area.
5. The country's financial sector has done better than other areas of the economy.
6. Graphic explanations are easier to understand than written words.
7. ICT start-ups are currently growing faster than any other kind of company.
8. The returns on this kind of investment are quite low at the moment.
9. Don't forget that running your own company is hard work.
10. It was a good attempt, but it didn't quite succeed.

Look at the different uses of the word *market* and complete the definitions.

market research / marketing / market value / upmarket / financial research / market share

1. You need to do market research to find out if people will buy your product.
2. Marketing is a way of letting people know about your product.
3. People buy and sell national currencies on the financial markets.
4. Your market share tells you how much of the market you have compared with your competitors.
5. The market value of a product is how much you can sell it for.
6. A product described as upmarket is a more expensive luxury item.

Replace the underlined parts of the sentences with a phrase made from in or on + a word in the box.

sale advance writing danger receipt debt

1. You can pay for the goods when you get them. You don't need to pay before.
On receipt in advance
2. Borrowing can be a problem. You don't want to find yourself owing people money.
in debt
3. The company is in the risky situation of having to close.
in danger
4. The new product will be available to buy from next month.
on sale
5. You have to apply for this job with a letter, not by phone or email.
in writing

Match the phrasal verbs with their meanings. Then join them into one-word nouns and use them to complete the sentences below.

PHRASAL VERBS	MEANINGS
1. take over	a. leave the ground
2. cut back	b. stop working properly
3. break down	c. be ready if needed
4. take off	d. reduce spending

5. hand over	e. get control
6. stand by	f. give responsibility to someone else

1. We were spending too much so we've had to introduce some cutbacks.
2. The handover period between the old manager and the new one was a difficult time.
3. There was a misunderstanding because of a breakdown in communications.
4. Please fasten your seat belt during take-off and landing.
5. If this printer doesn't work, there's another one on standby.
6. We need to stop this takeover of our business by a larger company.

Match the words in the box with their meanings. Then use the words to complete the sentences.:

outweigh amateur currently distribute infuriated

1. send to different places distribute
2. at the moment currently
3. very angry infuriated
4. not professional amateur
5. more important than outweigh

1. The pictures were all taken by amateur photographers, but they were very good.
2. There are some problems with the idea, but I think the advantages outweigh them.
3. We need to print the notices and then distribute them to as many people as possible.
4. She's infuriated by the way her sister uses her things without asking her first.
5. He is currently working for an oil company, but is trying to get a different job.

Complete the sentences with a word or phrase in the box.

marketing market research upmarket

1. He filled his house with expensive, upmarket furniture.
2. The company has a large marketing department, with over 20 people working in it.
3. It's important to do lots of market research to see who might buy the new product.

Complete the sentences with a phrase made from in or on + a word in the box:

business advance writing time (x2)

1. We bought tickets in advance in case there weren't any left on the day.
2. I'm sorry, but the manager is away on business until next Thursday.
3. I hope we get there in time to see the beginning of the film.
4. He borrowed a lot of money and now he's in debt.

5. I can't agree to this on the phone; I need to see it in writing.
6. She's always on time, never late even by a minute.

Match words 1–6 with a–f in the box to make noun phrases. Then use the phrases to replace the words in brackets.

1. break	a. down
2. take	b. over
3. break	c. by
4. cut	d. off
5. stand	e. back
6. take	f. through

1. There was a problem with the plane just after take-off. (leaving the ground)
2. Sorry we're late, but we had a breakdown. (problem with the car's engine)
3. There's been a cutback in government spending this year. (reduction)
4. Some jobs were lost after the takeover by the other company. (getting control)
5. After months of work, the police had a breakthrough. (sudden solution to the problem)
6. We need to have another plan as a standby in case of problems. (second possibility)

Vocabulary

Word		المعنى
Distribute	send to other places	يوزع
attempt	try	يحاول
Graphic	relating to pictures	تصويري
Sector	part of a country's economy	قطاع
Currently	at the moment	الجاري
Breakthrough	event that made a big difference	اختراق
Returns	profits	ارباح
Lack	not having (enough)	نقص
Humanitarian	concerned with helping people	انساني
Running	managing	ادارة
market research	to find out if people will buy your product	بحث تسويقي
marketing	a way of letting people know about your product	التسويق
market value	how much you can sell a product for.	القيمة السوقية
upmarket	a more expensive luxury item.	مرتفعة الثمن
Financial market	People buy and sell national currencies	الأسواق المالية
market share	how much of the market you have compared with your competitors.	أسهم السوق
take over	get control	يسيطر
cut back	reduce spending	يقلل في الانفاق
break down	stop working properly	يتعطل
take off	leave the ground	يقلع
hand over	give responsibility to someone else	يسلم مسؤولية
stand by	be ready if needed	يستعد
in business	working in the business field	على رأس عمله
on business	for business reasons	في مهمة عمل
in time	with enough time, not missing something	في الوقت المناسب
on time	at the right time	على الوقت تماما
on receipt	when you get them	عند الاستلام
in advance	before.	مسبقا
in debt	owing people money	غارق بالدين
in danger	in the risky situation	في خطر
on sale	available to buy	معروض للبيع
in writing	with a letter, not by phone or email	خطيا

جميع كلمات الكتاب الأول الصف الثاني عشر / إعداد المعلمة إيمان غازي البرعي مدرسة الفالوجا الثانوية مديرية شمال غزة



Unit Nine

Word	English Meaning	Arabic Meaning
<i>Astonishing</i>	very surprising	مدهش
<i>Infuriated</i>	made very angry	أثار غضبه
<i>Tragedies</i>	sad stories	قصص حزينة
<i>Amateur</i>	not professional	هاوي
<i>Promising</i>	having future possibilities	واعدة
<i>Trial</i>	test	تجربة
<i>Terror</i>	great fear	خوف

<i>Get on well</i>	have a good relationship	ينسجم
<i>Reserve</i>	second choice	احتياطي
<i>Criteria</i>	reasons or qualifications	معايير
<i>Dropped</i>	left out.	أسقطت
<i>Combination</i>	mixture	مزيج
<i>Judging</i>	deciding which is acceptable	يحكم
<i>Objective</i>	not based on personal opinions	موضوعي
<i>Rule out</i>	say it's impossible	يستبعد

<i>referee</i>	person who controls the game	الحكم
<i>result</i>	final score	نتيجة
<i>defend</i>	try to stop the other team from scoring	يدافع
<i>attack</i>	attempt to score a goal	يهاجم
<i>striker</i>	player whose main job is scoring goals	الهداف
<i>challenge</i>	attempt to get the ball from another player	يعترض
<i>show the red card</i>	send a player off the pitch	يظهر البطاقة الحمراء
<i>equalizer</i>	goal that makes the scores level	هدف التعادل

Use the words and phrases in Part 1 to complete the sentences below.

1. This plan isn't perfect yet, but it's a very promising start.
2. The idea of speaking in front of hundreds of people fills me with terror.
3. That player is really astonishing I can't believe how good he is.
4. We get on quite well, but we're not really close friends.
5. They agreed to employ him for a trial period to see if he was suitable.
6. What happened was quite sad, but it wasn't really a tragedy.
7. He may only be an amateur player now, but he has a bright future.
8. It's a good idea to have a reserve plan in case the first one doesn't work.
9. I was infuriated by the rude comments in his article.

Replace the underlined parts of the sentences with words from the text.

1. What are the reasons or qualifications for being accepted on the course? *criteria*
2. When he read the team list, he saw that he had been left out. *dropped*
3. It's an unusual mixture of flavours, but it tastes good. *combination*
4. I can't choose between them. There's no way of deciding which is acceptable.

Judging

5. We need to look at the facts and reach a decision that is not based on personal opinions. *Objective*
6. He's not a clear choice, but I wouldn't say it's impossible to include the young player. *Rule out*

Complete the sentences using the words in the box to make other words beginning with over.

charge work confident rated cook

1. Don't buy tickets from strangers outside the stadium. They often overcharge you.
2. Don't be overconfident. You never know when something might go wrong.
3. I don't think they're as good as people say. They're overrated.
4. If you overcook the meat, it will be hard to eat.
5. When people overcook, they may get very tired.



Unit Ten

Word	English Meaning	Arabic Meaning
Identity	idea of who you are	هوية
Consumption	buying and using	استهلاك
Conform	to be the same as others	يتماثل
Peer	other people in a similar situation	الاقربان
Implications	lessons or conclusions	آثار / احياءات
Psychology	the study of how the mind works	علم النفس
Selfish	unaware of other people's feelings	اناني

Brought up	raised to adulthood	تربى
Consensus	general agreement	اجماع
Commerce	buying and selling	تجارة
loyalty	not leaving or changing	ولاء
Manufacturing	making products	تصنيع
Image	how people see someone or something	صورة عن شيء
Perceptions	how people see things	تصورات
at all costs	no matter what happens	باي ثمن

appeal	what makes you like something	جاذبية
strategies	Plans	استراتيجيات/خطط

Replace the underlined parts of the sentences with words or phrases from the texts.

1. An important part of growing up is developing an idea of who you are. **Identity**
2. The buying and using of goods is important for national economies. **consumption**
3. Since he was a child, he has never wanted to be the same as others. **Conform**
4. Wanting to be liked by other people in a similar situation is natural. **Peer**
5. What are the lessons or conclusions of this discovery for the future? **Implications**
6. I'm very interested in the study of how the mind works. **Psychology**
7. I don't like him much because he's so unaware of other people's feelings. **Selfish**
8. He was raised to adulthood by his grandparents. **Brought up**
9. At the end of the meeting, we reached a general agreement. **Consensus**

Complete the tables with words from the texts. Then use six of them to complete the sentences below.

VERB	NOUN
combine	combination
consume	consumption
define	definition
argue	argument
affect	Effect

ADJECTIVE	NOUN
selfish	selfishness
confident	confidence
honest	honesty
personal	person
national	

1. Most people aren't either good or bad, but a combination of the two.
2. Don't be polite; just give me your honest opinion.
3. Be careful about putting too much personal information online for everyone to see.
4. Texting won't affect young people's ability to use language properly.
5. The two dictionaries define the word in different ways.
6. People's increased consumption of sugar is causing health problems.

Choose the correct meaning for these words from the text. Circle A or B.

1. commerce A. agreement between people **B. buying and selling**
2. loyalty A. being the most important **B. not leaving or changing**
3. manufacturing **A. making products** B. human relations
4. image A. idea that isn't real **B. how people see someone or something**
5. perceptions **A. how people see things** B. unusual ideas
6. at all costs A. if the price is right **B. no matter what happens**
7. appeal **A. what makes you like something** B. what something looks like
8. strategies **A. plans** B. departments

Use the words in Part 1 to complete the sentences below.

1. One important quality of a good friend is loyalty.
2. Part of the appeal of this computer is that it looks so good.
3. There are good career opportunities in the field of commerce.

4. We tried several different strategies , but none of them worked.
5. She's very determined. She wants to succeed at all costs.
6. Different people have different perceptions of this product.
7. Famous people are often very careful about their public images.
8. A lot of jobs have been lost in the manufacturing industries.



unit 11 /Different places, different ways

Replace the underlined parts of the sentences with words or phrases from the text.

1. The reason for her decision is still a hard thing to explain. **stubborn**
2. She is able to express herself easily in several languages. **Fluent**
3. I don't know why you're being so unwilling to change your mind. **Stubborn**
4. He spent two hours holding on tightly to the rock before he was saved. **Clinging**
5. When you live in another country, there are many things you have to get used to. **Become accustomed to**
6. He has a strong belief that what he is doing is the right thing. **Conviction**

Match the words and phrases from the text with their meanings.

WORDS AND PHRASES	MEANINGS
1. expatriates	people who live permanently in another country
2. fellow countrymen	those who come from the same country
3. committed	completely sure
4. object	think or say something is wrong
5. unconsciously	without thinking about it
6. essential	very necessary
7. accent	way of speaking

Use the words and phrases in Activity 1 to complete the sentences below.

1. Others might object that it's too expensive, but I think it's worth the money.
2. He never stops trying because he's fully committed to the career he's chosen.
3. Most expatriates at least try to learn the language of their new home.
4. If you want to study science, it's essential to have a good knowledge of maths.
5. When I'm on holiday, I don't want to spend all the time with my fellow countrymen.
6. I guessed from your accent that you are from Australia.
7. I've done this journey so many times that I can find the way unconsciously.

Complete the sentences with the prepositions in the box.

about for of from with on

1. The customer insisted on speaking to the manager.
2. They accused me of not telling the truth.



3. All his parents want to do is prevent him from getting hurt.
4. She had to be satisfied with getting the second prize.
5. Who is responsible for causing all this mess?
6. She's very serious about wanting to be a doctor.

Complete the sentences with the prepositions in the box.

for on with from (×2) of

1. The customer insisted on getting her money back.
2. I was afraid of falling over on the ice.
3. They tied him up to prevent him from escaping.
4. She agreed that she was responsible for making the mistake.
5. I like everything about the job apart from getting up so early.
6. He's the kind of person who's never satisfied with coming second.



على هذه الأرض ما يستحق الحياة
تردد إبريل .. رائحة الخبز في الفجر
تعويذة امرأة للرجال
كتابات اسخيلوس..... اول الحب
عشب على حجر
امهات يقفن على خيط ناي
وخوف الغزاة من الذكريات
على هذه الارض ما يستحق الحياة
نهاية ايلول ... سيدة تترك الأربعين بكامل مشمشها
ساعة الشمس في السجن
غيم يقلد سربا من الكائنات
هتافات شعب لمن يصعدون الى حتقهم باسمين
و خوف الطغاة من الأغنيات
على هذه الارض ما يستحق الحياة
على هذه الارض سيدة الارض
أم البدايات ام النهايات
كانت تسمى فلسطين
صارت تسمى فلسطين
سيدتي أستحق , لأنك سيدتي أستحق الحياة

محمود درويش